

Doyle® Personnel Services, Inc.

1325 G Street, NW Suite 500 Washington, DC 20005

tel: 202-296-2885 fax: 202-296-2888

Month	Sat Date	Year
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Company Name

Check Here If You Are Returning Next Week.

Your Full Name

Street Address Apt. No.

City State Zip

Check Here If This Is a New Address

Day	Date	Time Started	Time Finished	Less Meal Time	Regular Hours	Overtime Hours
Sun						
Mon						
Tue						
Wed						
Thu						
Fri						
Sat						

* Round minutes to the nearest quarter hour

Straight Time	Hours
Overtime	Hours

It is hereby certified that the above hours both regular and overtime (if any) are correct and that the work was performed in a satisfactory manner. We understand that the services provided by Doyle temps are made possible only as a result of sustained expenses and advertising, testing, screening and training a large staff of personnel. We agree, therefore, in consideration of this service being made available to us, that if the above named "Applicant/Independent Contractor" becomes employed by our firm on a full-time, part-time, or temporary basis within twelve (12) months following this date, a release charge or settlement fee will be in order.

I certify that I have worked the days and hours shown.

Applicant's Signature: _____ Supervisor's Signature: _____

Unless you are signed up for Doyle's Direct Deposit program, your paycheck will be mailed to the above address. To enroll in Direct Deposit, contact us.